



PRIVATE HEALTH SERVICES REGULATORY COUNCIL

User Guideline for Nurses Online Registration Portal

Step 1: Access the PHSRC Online Registration Portal

1. Visit the official PHSRC website and log in through the Online Training Registration link:
<https://phsrc.lk/nrsphsrc/login.php>

Step 2: Complete the Online Registration Form

1. Fill in all required fields carefully.
2. Ensure that all information is accurate and matches your official documents.

Step 3: Prepare and Upload Necessary Documents

Upload clear, certified scanned copies of the following documents in PDF format only:

- Identity Card / Passport
- G.C.E. (O/L) Examination Results Sheet
- G.C.E. (A/L) Examination Results Sheet
- Professional Qualifications related to Nursing Field
- Service Confirmation Certificates / Experience Letter

Step 4: Submit the Application & Payment

1. Submit your application through the online portal with all relevant documents.
2. **Pay** the registration fee of Rs. 20,000 exclusively through the PHSRC Online Payment Portal using a debit or credit card and it's a **one-time payment**.
3. You will receive a confirmation email and SMS notification upon successful submission.

GENERAL INSTRUCTIONS

- If any information provided is found to be false or incorrect, the applicant will be disqualified and his/her name will be removed from the list of recognition and all related records.
- All documents should be certified by a Justice of the Peace, Commissioner of Oaths, Principal of the relevant School of Nursing, Head of the Nursing Department, or Chief Nursing Officer.
- Please follow the Guideline for Nurses' Photo **Upload** when submitting your application.

Contact Information

For any inquiries or assistance, please contact the PHSRC:

✉ Email: phsrc2015@gmail.com

☎ Phone: 011 2672 911 / 011 2672 912

📍 Address: Private Health Services Regulatory Council, No. 2A, CBM House, 4th Floor, Lake Drive, Colombo 08.