

REQUIRED DOCUMENTS FOR RENEWAL REGISTRATION UNDER PHSRC

Private Hospitals

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the Registered Medical Officer (Full Time) mentioned on the application form
- Certificate copy of SLMC, SLNC or PHSRC Listed Nursing Officer (Full Time) mentioned on the Application form
- Central Environment Authority Certificate (Current certificate should be valid at the time of applying)
- Fire Safety Certificate from the Fire Brigade / Local Authority (Current certificate should be valid at the time of applying)
- Structural Safety Certificate from a Chartered Engineer (Valid for 5 years from the date of issued)

Optional Documents:

- SLMC copy of the registered MLT (If laboratory facilities are available)
- SLMC copy of the registered radiographer (If Radiological facilities are available)
- Atomic Energy Regulatory Authority certificate (Current certificate should be valid at the time of applying)
- Certificate of conformity from the Local Authority/UDA **(Only for new registrations)**

Medical Centers/Screening Centers/Day Care Centers/Channel Consultations

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the Registered Medical Officer **(Full Time or Part Time)** mentioned on the application form
- Method of Waste Disposal System – An agreement copy from authorized company or in-written document for clarification.

Optional Documents:

- SLMC certificate copy of the registered MLT (if laboratory facilities are available)
- Atomic Energy Regulatory Authority certificate (if radiology facilities are available)
(Current certificate should be valid at the time of applying)

Medical Laboratory

Small Lab

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered MLT mentioned on the application form
- Method of Waste Disposal System – CEA License or agreement copy from authorized company or In-written document for clarification (Current certificate should be valid at the time of applying)

Optional Documents:

- Atomic Energy Regulatory Authority certificate (if radiology facilities are available)
(Current certificate should be valid at the time of applying)

Medium / Large Lab***Mandatory Documents:***

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered laboratory consultant (Pathologist, Chemical Pathologist, Histopathologist, Haematologist, Microbiologist, Virologist) mentioned on the application form
- SLMC certificate copy of the registered MLT mentioned on the application form
- Method of Waste Disposal System – CEA License or agreement copy from authorized company or In-written document for clarification (Current certificate should be valid at the time of applying)

Optional Documents:

- Atomic Energy Regulatory Authority Certificate (if radiology facilities are available)
(Current certificate should be valid at the time of applying)

Collecting Centre***Mandatory Documents:***

- Digital Application Form through the online portal
- Relevant payments
- Draining Letter (A clarification letter from the relevant hospital or laboratory where the tests are conducted)
- Phlebotomist details (MLT/Nurse/Nurse Assistant or Trained Person)
- Method of Waste Disposal System – CEA License or agreement copy from authorized company or In-written document for clarification (Current certificate should be valid at the time of applying)

Full Time Dental Surgeries***Mandatory Documents:***

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered dental surgeon (Full Time) mentioned on the application form
- Method of Waste Disposal System – CEA License or agreement copy from authorized company or In-written document for clarification (Current certificate should be valid at the time of applying)

Part Time Dental Surgeries

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered dental surgeon (Part Time) mentioned on the application form
- Method of Waste Disposal System – CEA License or agreement copy from authorized company or In-written document for clarification (Current certificate should be valid at the time of applying)

Full Time General Practices

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered medical officer (Full Time) mentioned on the application form

Part Time General Practices

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered medical officer (Part Time) mentioned on the application form

Full Time Medical Specialist Practice

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered medical officer (Full Time) mentioned on the application form

Part Time Medical Specialist Practice

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered medical officer (Part Time) mentioned on the application

Ambulance Services

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- A qualified person (either a doctor or a nurse or EMT or Paramedic)
- Licensed Driver/s

Other Private Medical Institutes

Home Care Nursing Services

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC/SLNC registered or PHSRC listed certificate copy of the nursing officer in charge mentioned on the application
- SLMC certificate copy of on call SLMC registered medical officer
- Nurse Assistants/Attendants

Optional Documents:

- SLMC certificate copy of the registered medical officer in charge.

Physiotherapy Centers

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the registered physiotherapist.

Rehabilitation Centers

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the relevant Paramedic

Optional Documents:

- SLMC certificate copy of the registered medical officer in charge.

Long Term Care Homes

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of on call SLMC registered medical officer
- SLMC/SLNC registered or PHSRC listed certificate copy of the nursing officer in charge

Optional Documents:

- Agreement letter from an Ambulance Service when in an emergency

Dental Laboratories

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- Certificate copy from a recognized institution as a Dental Technician

Audiology Centers

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of the relevant paramedic

Mobile Medical Services

Mandatory Documents:

- Digital Application Form through the online portal
- Relevant payments
- SLMC certificate copy of on call SLMC registered medical officer
- SLMC/SLNC registered or PHSRC listed certificate copy of the nursing officer in charge